

# Monthly Activity Report for

Month of

Prepared by

Date

## MEASUREMENTS for last month

- 1.
- 2.
- 3.
- 4.
- 5.

## KEY ACTIVITIES COMPLETED LAST MONTH

- 1.
- 2.
- 3.
- 4.
- 5.

## KEY ACTIVITIES TO BE COMPLETED NEXT MONTH

- 1.
- 2.
- 3.
- 4.
- 5.

## ISSUES / CHALLENGES / OPPORTUNITIES

- 1.
- 2.
- 3.